

Coronavirus 2020 Addition Risk Assessment for Workplaces

No	What are the hazards / tasks / activity?	Who could be harmed and how?	What are the control measures?	Risk Rating	What further measures are reqed?	Target completion date/ Comments / progress
1	<p>Biological Hazards the spread of Coronavirus</p>	<p>Staff • Visitors to your premises • Cleaners • Contractors • Drivers • Vulnerable groups – Elderly, Pregnant workers, those with existing underlying health conditions</p> <p><u>Risk of ill health</u> as a result of exposure to a biological hazard of site</p>	<ul style="list-style-type: none"> ▪ Hand Washing <ul style="list-style-type: none"> • Stringent hand washing taking place upon arrival at site, during your shift at regular intervals of no less then each hour and finally prior to leaving your site. • See hand washing guidance. • https://www.nhs.uk/livewell/healthy-body/best-wayto-wash-your-hands/ • Drying of hands with disposable paper towels where possible.; avoid hand dryers that may blow the virus around. <p>Prior to working and during working on any site:</p> <ul style="list-style-type: none"> • Always adhere to 2 meter social Distance rules. • Always adhere to site specific measures enforce during your visit. • Ensure you Sanitize telephone prior to tele logging arrival or departure to work place • While preparing for your shift observe the one in one out system within cleaning cupboards. 	<p>Mediu m</p>	<ul style="list-style-type: none"> ▪ Complete health questionnaire as part of the Induction process. ▪ Carry out rolling program of checks to ensure that the site file is present and up to date. ▪ Employees are encouraged to monitor there own health and if the feel they have developed symptoms they are to inform there manager and not attend any sites. They are to follow the up to date government guidance at that point in time, this is available through the www.gov.uk ▪ If anyone In there household becomes systematic they are to follow he 14 day quarantine measures. ▪ Area Manager Spot checks ▪ Area Manager to continue to re enforce social distance measure and address enquiries of health and concerns of the team members. ▪ To update our guidance inline with government and WHO advice. ▪ Face masks are not deemed as a necessity at this time due to the reduced level of contact between our staff and customers taking into account that we 	<p>Ongoing</p> <p>Ongoing</p>

- Were provided gloves to handle equipment and chemicals remembering to sanitize vacuum handles and pipework (not the electrical areas) and other equipment prior to use
- Sanitize any other equipment or material you plan to use.
- Keep within your designated cleaning areas as much as is possible.
- Avoid working in teams as much as is possible.
- If assistance or help is need and essential to carryout your cleaning task and you cannot adhere to social distancing you must carry out a further dynamic assessment with your supervisor and/or area manager if provision for the adequate PPE and practical safety measures are available then the task can be completed within a reasonable risk factor and deemed acceptable.
- Regular hand washing throughout work periods are essential.
- Prior to completing working shift all equipment is to be sanitized prior to storage in cleaning cupboard.

generally operate outside of working hours. This will be kept under review and staff are encouraged to make their own decision to wear their own mask if they feel more comfortable.

Signed: Name:

Position: Date:

Documents to be provided with this risk assessment:

CoSHH Assessment
Safety Data Sheets for products used/stored on site
Ladder Inspection check list (where relevant)
Site specific checklist (completed)
Site specific cleaning schedule
Site file